



Coordinator of Learning Enrichment, High School



ÉCOLE
 George's
SCHOOL
MONTRÉAL

Authentic Individuals. Inspired Futures.

St. George's School of Montreal is a community of learners, dedicated to excellence and committed to continuous improvement. Our employees are aligned with our School's Vision, Mission and Values and work together to ensure everyone feels a sense of belonging.

Leading Progressive Education Since 1930

Founded over 90 years ago by a group of dedicated parents, St. George's School of Montreal offers a child-centred, progressive educational approach that cultivates intellectually curious, passionate lifelong learners. Our collaborative and experiential learning community fosters the development of complex thinking skills and empowers students to grapple with real-world challenges while demonstrating empathy and social responsibility.

Inspired by innovative researchers in education, our School is an extension of the world where each student feels empowered and confident to create, explore, and contribute as their authentic selves. As an independent, English co-educational, non-denominational school, we take pride in cultivating the unique identities of our students, while preparing them for a dynamic future.

Our Guiding Mission

We encourage students to discover joy and passion in their learning, purpose in their lives, and the confidence to express their unique selves in a nurturing, inclusive, and collaborative environment.

Thriving Community

At St. George's, we are committed to diversity, equity and inclusion. We believe that a diverse team drives innovation. We value and celebrate unique perspectives and encourage employees to bring their whole selves to work. Join us in creating an environment where everyone thrives and contributes to our collective success.

 Our Values



Integrity



Respect



Courage



Perseverance



Originality



Exploration



Optimism



Stewardship



Empathy



Creativity



Curiosity



Leadership

Job Offer: Coordinator of Learning Enrichment, High School

Status: Permanent, Full-Time

Reporting to: Head of Teaching & Learning

Under the direction of the Head of Teaching and Learning, the **Coordinator of Learning Enrichment, High School** ensures that the overarching vision and mission of the Center for Learning Enrichment (CLE) are evident in the work of all its staff members. The CLE at St. George's School of Montreal serves as the hub of pedagogical research, innovation and program design through which our progressive approach to education comes alive.



The coordinator will manage the logistics of the CLE while ensuring that the interconnected nature of learning translates into effective communication and collaboration with faculty, professional staff, parents and students. They will also supervise the work of the learning enrichment specialists, the guidance counselor, the CLE's administrative assistant, the tutors, readers and other interventionists.

As an advocate for ongoing learning and growth, the **Coordinator of Learning Enrichment, High School** is dedicated to nurturing holistic development and overseeing learning support and enrichment opportunities for all High School students. In this capacity, the Coordinator plays a pivotal role in conceiving a strategy to equip and assist our faculty in enhancing their skills to adapt the curriculum, promote inclusive teaching strategies and implement effective approaches in differentiation.

ESSENTIAL COMPETENCIES FOR CANDIDACY

Our ideal candidate is a team leader, an effective coach, a researcher, and a key communicator of the School's vision, mission, and strategic direction. The Learning Enrichment Coordinator, High School will demonstrate:

- Strong project management skills and with the ability to develop plans aimed at enriching teachers' use of effective interventions to support students in the classroom;
- Great communication skills and the ability to engage stakeholders to drive meaningful change;
- Experience in coaching and leading professional development for teachers;
- Capacity to delegate efficiently and effectively;
- Excellent leadership skills and a collaborative approach.

POSITION EXPECTATIONS

- Manage and lead skillfully, strategically and collaboratively.
- Align the School's practices with research in education.
- Communicate the School's vision.
- Provide budget oversight.
- Fulfill other duties as required.

QUALIFICATIONS

EDUCATION AND TRAINING

- Bachelor's Degree in Education.
- Bilingualism (English-French).
- Asset: A postgraduate degree in a related field.

EXPERIENCE

- Record of at least 5 years of exceptional professional practice in a high school.
- Teaching experience at the high school level.
- Experience facilitating school teams and professional development.
- Coordinating long-term projects that significantly improved a school community's systems of learning enrichment.
- Assets: Independent school environment, educational consulting, supervising teams and high school and teenage realities.

KNOWLEDGE

- Capacity to express the core principles of progressive education and describe the application of those principles in a school community.
- Expertise in high-leverage teaching practices across disciplines that enhance learning and support students with learning challenges.
- Knowledge of the Quebec Education Program and competency-based assessment.
- Solid understanding of the science of learning, learning strategies, executive functioning skills and Multi-Tier Systems of Support.
- Strong knowledge of coaching principles and as well as frameworks for team growth and evaluation.

APPLICATION

We encourage applications from all qualified candidates, including women, members of visible and ethnic minorities, Indigenous persons, and persons with disabilities. To apply please submit your cover letter and resume to humanresources@stgeorges.qc.ca by **5 pm on Tuesday, May 21, 2024**. We thank all candidates for their interest in the position; however only those selected for interviews will be contacted.

Why work at St. George's?

We offer robust professional development opportunities for our employees and support our collaborative teaching community through professional growth and ongoing learning.

Our compensation for faculty and staff is equitable and competitive. Employees have access to a defined-benefit pension plan (RREGOP), extended health coverage, dental coverage, sick days, personal days, employee and family assistance program, and generous time off during the winter, spring, and summer breaks.

Health Comes First is one of our founding principles, and we promote a culture of wellbeing and belonging. Employees enjoy access to our Fitness Centre facilities and we are steps away from Mont Royal Park and all its natural splendor.