

At St. George's School of Montreal, we pride ourselves on being a truly collaborative, innovative team. With small classes and the support of learning specialists to assist with our child-centred pedagogy, our teachers enjoy an environment which provides the opportunity to focus on what they love most – teaching!

We are committed to sustainability, community involvement, social mindedness and celebrate the uniqueness of every individual. Our inquiry - based approach and respectful culture make St. George's a teaching and learning environment second to none.

St. George's is proud to offer a generous benefits plan, career development opportunities, proximity to Mount-Royal and access to public employees' retirement plan.

We are committed to equality and diversity within our community.

Please submit your curriculum vitae and letter of intent by **5 p.m. on Wednesday, June 15, 2022** to:

Ioanna Barkoulas, CHRP
Human Resources Service Partner

3100 The Boulevard
Montreal, QC H3Y 1R9

humanresources@stgeorges.qc.ca

Founded in 1930, St. George's School of Montreal is a private co-educational, non-denominational school that provides student-centred education of the highest quality within a spirited, engaging, creative and cooperative environment. A leader in Progressive Education, our philosophy encourages an individualized approach to teaching and learning while fostering excellence and rigour within our classrooms.

Visual Arts and Media Studies Art Technician

Start date: August 19, 2022

Status: Part-time

Working Hours: 10 hours a week over 2 workdays
(possible afterhours work required)

Description:

Under the supervision of Visual Arts and Media Studies Department Head, the Art Technician is responsible providing support to the teachers in the department and assist both faculty and their students when required with respect to their art/design/media work

What you will do:

- Clean and organize department materials in both art rooms, maintain inventory and order materials
- Assist the Dept. Head in researching new products, testing materials; help build *Annual Orders List* for the following academic year
- Follow-up on collaborative creative projects, cleaning, organization requests and repair requests
- Plan displays with Dept. Head and other dept. faculty, curate student work for display and mounting work
- Maintain displays for quality control or damage; repair damaged works
- Assist in annual website development, physical vernissage development and opening night, and Open House
- Support faculty in-class when requested during more complex units (ex: fibre, clay, media)
- Fulfill other duties as required

Skills, Experience and Attributes Required:

- DEC in a related field
- One (1) year of relevant experience
- Strong knowledge of Adobe Photoshop* and Premiere Pro*.
- Experience in education an asset
- Bilingualism an asset

Who you are:

- Highly organized and hardworking
- Professional and collaborative
- Able to work in a fast-paced, active environment
- Flexible and creative

We thank all candidates for their interest in the above position; however only those selected for interviews will be contacted.