

# Billing FAQ

## **What is the Capital Charge?**

All new students pay a one-time capital charge of \$2,000 when they first arrive at St. George's School of Montreal. While we are recognized by Revenue Canada as a registered charity and therefore are authorized to issue tax-deductible receipts for donations made to the School, the Capital Charge is not a voluntary donation and as such, is not eligible for a tax receipt.

## **What does the Dining Room fee cover?**

Only students at the Elementary School participate in a mandatory lunch program. This program includes a hot lunch every day plus 2 daily snacks and a supervision fee.

## **What kinds of items are included under the Student Supplies charge?**

Student agendas, general school supplies, stationary, workbooks and a yearbook are typical items provided by the school.

## **What Student services do I pay for?**

Counsellors, learning specialists, library, academic advising and similar related services are all included under this fee.

## **What types of activities are covered under the Extra and Co-curricular services fee?**

All special events, trips, enhanced music, robotics, visual arts, theatre and athletics that are offered as part of the school day are covered by these fees. Many of these activities require the use of a bus to shuttle students to and from the School and the venue, the cost of which is offset by the Off-Campus Education program as is the cost of our Program Administrator. This fee is an eligible expense under the Children's Fitness Tax Credit program and therefore is tax receiptable.

Extra-curricular activities that take place after school are part of a different, voluntary program offering.

## **What is included in the Building and Maintenance fee?**

In order to ensure a well-maintained and safe building and playground environment, the school contracts for custodial and cleaning services, and conducts ongoing maintenance and campus upkeep repairs.

MONTRÉAL'S *multifaceted* EDUCATION FOR *multifaceted* STUDENTS

### **ELEMENTARY CAMPUS**

3685 The Boulevard  
Westmount, QC H3Y 1S9

### **HIGH SCHOOL CAMPUS**

3100 The Boulevard  
Montréal, QC H3Y 1R9

514-937-9289  
[www.stgeorges.qc.ca](http://www.stgeorges.qc.ca)

**What services are covered under the Specialized Technology Services fee?**

The technology fee not only covers the cost of our leased computers but also software programs and licenses, dedicated on-site support, repairs & maintenance, infrastructure costs such as servers, internet and wireless connectivity, smart boards and other technological services and products used within St. George's.

**What is the Professional Development, Administration & Communications fee?**

The quality of teaching at St. George's is in large part due to the effort and importance placed on professional development for our faculty and staff. This charge also offsets the cost of non-direct yet critical delivery services such as Administration and Communication.

**How can I pay my invoice?**

You can pay your invoice by cheque, cash or internet payment (provided that your institution has St. George's School of Montreal listed as a payee).

Credit card payments are accepted using [www.plastiq.com](http://www.plastiq.com), a secure and convenient e-commerce platform. Please note that unlike traditional card services whereby the vendor (i.e. St. George's) pays the transaction fee, the Plastiq service shifts the cost of credit card transaction fees to the credit card holder. For some parents, the rewards earned on a large credit card purchase plus the convenience of paying online makes using the Plastiq service worthwhile despite having to pay the incremental transaction fee.

The preferred payment process for international payments is through [Western Union's Global Pay](#). This option allows you to pay your student fees in the currency of your choice in an efficient and inexpensive manner.