

Dear Families,

As you may be aware, St. George's is a G Suite school. G Suite is collection of free, web-based programs that includes document creation, shared calendars, email and collaboration tools. Many schools, school boards and school districts around the world use G Suite, because the collaborative nature, synchronistic backup and intuitive design features make it a very powerful tool in the classroom.

Your child will be provided with G Suite account. This includes an email address using our own domain (firstname.lastname@stgeorges.qc.ca). G Suite runs on an Internet domain purchased and owned by the school and is intended for educational use. Your child's teachers will be using Google Apps for lessons, assignments, and collaboration, which also means much of your child's work may be done online. Because your child is under the age of 13, we request your permission.

Student safety is our highest priority. With regard to collecting student data, G Suite is governed by US Federal laws, including COPPA: [Children's Online Privacy Protection Act](#) . COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. Because Google is a commercial company (as well as an educational resource) parental consent is required.

However, **advertising is turned off in all G Suite accounts** (no matter what age), and **no personal student information is collected** for commercial purposes. This permission form allows St. George's to act as an agent for parents in the collection of information (in this case student work) within the school context. The school's use of student information is solely for education purposes.

For more information on Google's privacy policy please visit [www.google.com/edu/trust/](http://www.google.com/edu/trust/)

Please note G Suite is also available at home, the library, or anywhere with Internet access. Your child's teachers will monitor student use of the apps when students are at school. Students will not post personal contact information about themselves or other people. That includes last names, addresses and phone numbers. **Your child will not be posting anything publicly online, but will use G Suite to do classroom work and assignments.** As always, we advise monitoring your child's online activity when not at school.

Please complete and return attached page to your child's homeroom teacher. If you have any questions, please don't hesitate to call (or email).

Wishing you all a great year,

Cyndy Borden  
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514-937-9289 x290  
@cyndyborden

MONTRÉAL'S *multifaceted* EDUCATION FOR *multifaceted* STUDENTS

**ELEMENTARY CAMPUS**

3685 The Boulevard  
Westmount, QC H3Y 1S9

**HIGH SCHOOL CAMPUS**

3100 The Boulevard  
Montréal, QC H3Y 1R9

514-937-9289  
[www.stgeorges.qc.ca](http://www.stgeorges.qc.ca)

## Google Apps for Education Permission Form

Student Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

I give permission for my child to use St. George's School Google Apps for Education.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

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